



中美珠心算學會

Chinese American Abacus Association

CAAAbacus.org

1363 Jacklin Road, Milpitas, CA 95035
Tel & Fax: (408) 263-7966

Site: www.CAAAbacus.org
E-mail: CAAAbacus@Gmail.com

Notice to Teachers Regarding the Assessment Test

A. Taking Applications:

1. Remind students of the application deadline. Explain Test Sections.
2. After the application form has been turned in, please make sure that all fields are filled in, and **check that the name, address, email address, contact information**, and test level are correct.
3. Please have the parents turn in one check for one student: either for each test or for all tests taken by that student. **Please do not accept checks covering all children in a particular family. Make sure that the check is payable to CAAA.** Mark the student's name and number of tests the child is registered to take on the check.
4. Please collect all applications with checks, and mail them to CAAA before the application deadline.
5. If you are unable to answer a question, please contact the CAAA office for assistance.

B. Reminders For Your Students:

1. Remind the students and parents of the date, time, and location of the test, especially the specified time they are to report to the test.
2. Remind students to pay attention to the proctor's instructions at test time.
3. Ask students not to turn in the test early. Ask them to review answers after the test is completed.
4. Remind students to bring the following to the test: the admission tickets and 2 or more 2B pencils if they are taking only the mental arithmetic test. Abacus test-takers must also bring an abacus, and possibly a paperweight.
5. Erasers, pens or other writing tools are not permitted. Mechanical pencils are acceptable but it is best to use 2B pencils.



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任課老師接受學生報名應注意事項

一. 接受報名:

1. 請提醒學生及家長報名截止日期.請解釋場次分配情形.
今年考試分為二場: 第一場: 心算; 第二場: 珠算.
2. 收到報名表, 請檢查並確認每欄均詳細完全填寫,
包括姓名, 住址, 電話, email address, 家長簽名及考試項目.
3. 報名費: 每位學生每項考試請家長單獨開一張支票, 同時
報考兩項目者可開列一張支票. 但請勿同一張支票概括全家
所有報名學生. 支票抬頭寫: CAAA, 並請老師檢查支票,
在支票上註加學生姓名和報考項目.
4. 請老師收集報名表及支票, 於報名截止日期 **2011/4/11** 以前
寄交學會會址: **1363 Jacklin Road, Milpitas, CA 95035**
5. 家長如有疑問老師無法回答, 請和學會連絡.

二. 老師應交待考生注意事項

1. 請提醒學生及家長考試日期, 地點和准考證載明的報到時間.
今年考試分為二場: 第一場: 心算; 第二場: 珠算.
2. 請提醒學生留心聽取監考人員宣佈之注意事項.
3. 請提醒學生如在限制時間內計算完畢, 仍應繼續驗算, 力求答數正
確, 勿提前交卷.
4. 請提醒學生應攜帶二枝以上 2B 鉛筆, 准考證, 考珠算學生應攜帶
算盤, 可攜帶紙鎮.
5. 不得使用橡皮, 原子筆或其他書寫工具. 可用自動鉛筆, 但使用 2B
鉛筆最為合適.